

On Line Quotation by PF Arrangers
On Supplier Relationship Management (SRM)
Durgapur Steel Plant PF Trust
Bidder's Manual

Purpose

The purpose of this document is to illustrate the procedure of participation and submission of bids against RFX published by Durgapur Steel Plant PF Trust . This document is structured in 2 parts

1. Part 1 : Login to Durgapur Steel Plant's SRM Portal
2. Part 2 : View RFX and Bid submission (Create Response)

N.B: This manual may be updated from time to time with respect to improvements made in the system.

Part 1 : Login to Durgapur Steel Plant's SRM Portal

Please visit the URL <https://srm.saidsp.co.in/irj/portal> .

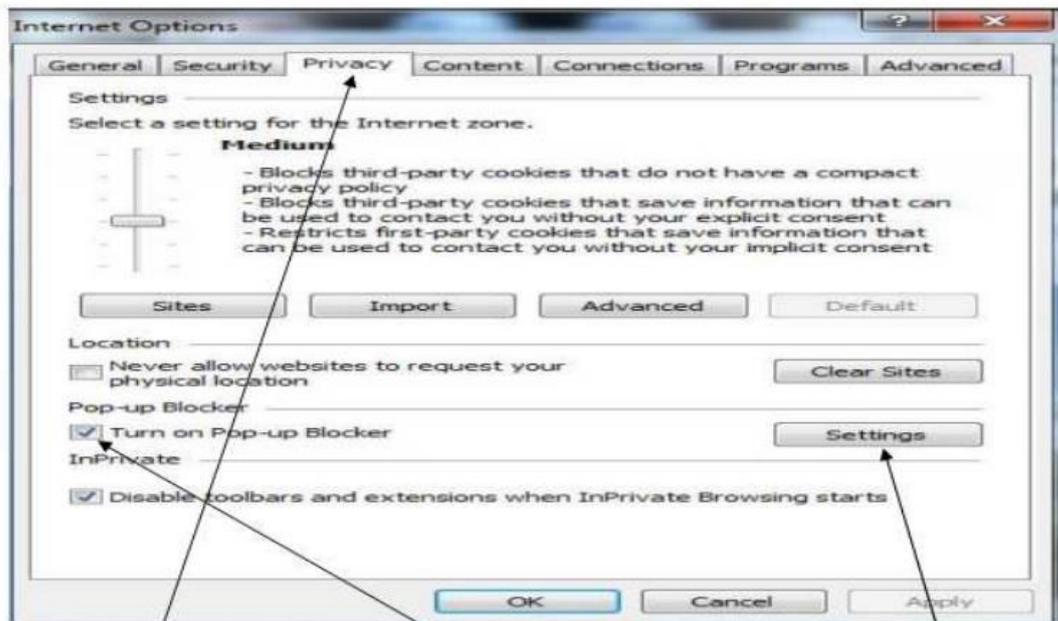
Browser Settings: SRM runs best on edge , Internet Explorer version 6, 7, 8.02 and above or Google Chrome. For some versions of Internet Explorer (mainly 7 and above), vendor may come across an error message as stated below:

Sorry, your browser / program is not supported by Webdynpro!

In such cases, vendor may have to use Compatibility Mode as displayed below:

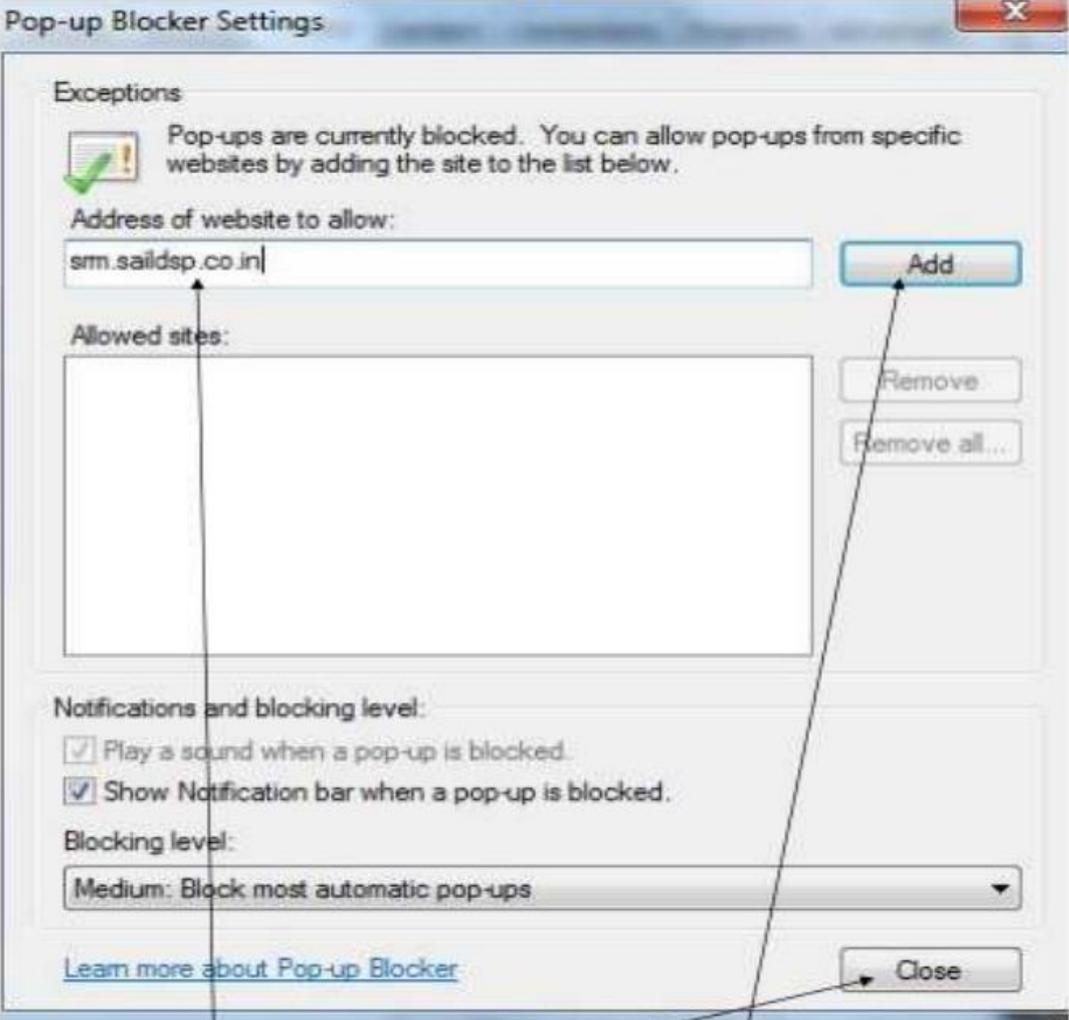


For both the browsers you need to enable pop-ups as shown in the screenshots below:



Under **Privacy** tab, check on **Turn on Pop-up Blocker** field click on **Settings**

button. A new window will open as shown in screen shot below:



Pop-up Blocker Settings

Exceptions

Pop-ups are currently blocked. You can allow pop-ups from specific websites by adding the site to the list below.

Address of website to allow:

sm.saidsp.co.in|

Allowed sites:

Notifications and blocking level:

Play a sound when a pop-up is blocked.

Show Notification bar when a pop-up is blocked.

Blocking level:

Medium: Block most automatic pop-ups

[Learn more about Pop-up Blocker](#)

Type the SRM website address as shown and then click on Add button. Afterwards click on Close button

Software's required: Generally pdf files are attached with the RFX. To read these files vendor will need a PDF reader like Acrobat Reader.

The following page will be displayed . Provide the User-ID and password provided to you.

Remarks:

1. User: 10 Digit code Which Uniquely identifies an arranger.
2. Password : An initial Password has been provided system will prompt for changing the same

Press on Logon Button.

Please note that password will be locked after 5 failed attempts. For resetting password click on "Forgot Password/Reset Password" link. For further assistance please contact the DSP PF Trust officer who has issued the tender.

Part 2: View Rfx and Bid submission (Create Response)

On Successful Login the following page will be displayed

List of Tenders issued By DSP PF Trust

Rfx Number: To

Bid Number: To

Submission Deadline: To

Search Refresh

Rfx No	PF Bid No	Status	Bid Sub Dead.	Bid sub. dead.
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Click on Search Records can be filtered based Rfx No, Submission Deadline and Response Number.

Rfx Number is the Tender No issued by DSP-PF Trust and Response Number is Arrangers offer number. Submission Deadline is the end date and Time of the Tender.

The Tenders Issued will be displayed on descending order of submission deadline.

Create Response Search Refresh

Rfx No	PF Bid No	Status	Bid Sub Dead.	Bid sub. dead.
8100002550			31.05.2023	14:00:00
8100002548	1000000005	SAVED	25.05.2023	11:00:00
8100002547			22.05.2023	14:00:00
8100002546	1000000003	SUBMITTED	20.05.2023	12:10:00
8100002543	1000000001	SUBMITTED	19.05.2023	14:00:00
8100002540			18.05.2023	14:00:00
8100002539			18.05.2023	14:00:00
8100002535			15.05.2023	11:00:00
8100002512			04.05.2023	14:00:00
8100002503			29.04.2023	14:00:00

Select The Row for which offer has to be submitted, Create Response Button Create Response **will be visible if response has not been created or Submission date and time is yet to expire.** The following page shall be displayed.

Quotation By Arrangers for DSP-PF Trust

Header Section

RFx Number: 8100002550 Description: DSPABAP01 29.05.2023 20.13 Bid Number: Vendor Name: DSP TEST VENDOR Submission Deadline: 31.05.2023 14:00:00

Status:

Item Section

Item	Deletion	ISIN	YTM	Price(Rs)	Type	Securities	Coupon Rate	Rating1	Rating Agency1	Rating2	Rating Agency2	Bond Type	Maturity	Put/Call Option	Option Date	Face Value (Rs)	Accrued Int Days (In	YTC	Quantum Offered(In R	No. Of Days	Remar
00...			0.0000	0.0000			0.00									0.00	0000000000	0.0...	0.0000		

Item Details

Item: 0000000001
Type:
Rating Agency1:
Maturity:
Acrued Int Days (In: 0000000000
Frequency:
Remarks:
ISIN:
Securities:
Rating2:
Put/Call Option:
Last IP Date:
YTM: 0.0000
Coupon Rate: 0.00
Rating Agency2:
Option Date:
Quantum Offered(In R: 0.0000
Price: 0.0000
Rating1:
Bond Type:
Face Value (Rs): 0.00
No. Of Days:

System will validate the entries and error will be displayed at the time of saving unless all the errors are removed system will not allow to save data. **Saved data can be modified Till the same has not been submitted. Once Submitted Records cannot be modified any further.** Only Submitted Records will be considered for Investment. **Saved Records will not be available for Tender Opening**

Quotation By Arrangers for DSP-PF Trust

- ❗ Line No: 0000000002 Quantum offered is Mandatory
- ❗ Line No: 0000000002 Last IP Date is Mandatory
- ❗ Line No: 0000000002 Frequency is Mandatory
- ❗ Line No: 0000000002 ISIN is Mandatory
- ❗ Line No: 0000000002 No. Of Days is Mandatory

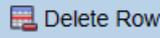
On Selection of Row Data is displayed in detail

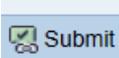
Item	Deletion	ISIN	YTM	Price(Rs)	Type	Securities	Coupon Rate	Rating1	Rating Agency1	Rating2	Rating Agency2	Bond Type	Maturity	Put/Call Option	Option Date	Face Value (Rs)	Accrued Int Days (In	YTC	Quantum Offered(In R	No. Of Days	Remar
00...		TESTI...	11.0000	10.0000	G	SECURI...	0.00									0.00	0000000000	0.0...	0.0000		

Item Details

Item: 0000000002
Type: GOI BOND
Rating Agency1:
Maturity:
Acrued Int Days (In: 0000000000
Frequency:
Remarks:
ISIN: TESTISIN
Securities: SECURITIES
Rating2:
Put/Call Option:
Last IP Date:
YTM: 11.0000
Coupon Rate: 0.00
Rating Agency2:
Option Date:
Quantum Offered(In R: 0.0000
Price: 10.0000
Rating1:
Bond Type:
Face Value (Rs): 0.00
No. Of Days:

As a Practise Data should be saved.

In a Bid multiple securities can be added by pressing  button, for deleting a row  button has to be used. Provision of Printing is also available to the bidders.

By pressing on the Submit button  Offers can be submitted to DSP-PF Trust Once Submitted , The Bids will be in Display Mode no further modifications shall be possible.